

eWRIMS Report Management System Public User Manual 2010


CHAPTER 3 – LICENSEE REPORT

This chapter covers step-by-step instructions for filling out a Report of Licensee.

3.1 LICENSEE SUMMARY INFORMATION

The following screen will appear after you have selected the year for which you are reporting. It contains a summary of important license information. From this screen, you will:

- Review ownership and agent information
- Review license information
- Confirm that information on file is correct

**CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY**
STATE WATER RESOURCES CONTROL BOARD

eWRIMS
Report Management System

REPORT OF LICENSEE FOR 2009

Application Number
A021295

License Number
[008995](#)

Primary Owner
U S PLUMAS NATL
FOREST

Licensee Summary Information

Below is a summary of the information related to the selected application number. Please review for accuracy.

OWNER(S) OF RECORD			
U S PLUMAS NATL FOREST;			
PRIMARY OWNER	ADDRESS	PHONE	
U S PLUMAS NATL FOREST	PO BOX 11500, QUINCY, CA 95971	5308362575	
AGENT	ADDRESS	PHONE	
No Agent			
NAME(S) OF SOURCES OF WATER	POD PARCEL NO.	COUNTY LOCATION	
BLAKELESS SPRING #2		Plumas	
MAX DIRECT DIVERSION RATE	MAX COLLECTION TO STORAGE AMOUNT	WATER RIGHT FACE VALUE	
450.0 GPD	0.0 AC-FT	0.2 AC-FT	
PERMITTED USE(S) OF WATER	ACRES	DIRECT DIVERSION SEASON (month/day to month/day)	COLLECTION TO STORAGE SEASON (month/day to month/day)
Stockwatering	0.0	06/01 - 09/30	

3.1a Review
Ownership
and Agent
Information

3.1b Review
License
Information

The primary owner information shown above is correct ☐ Yes ☐ No
The agent information shown above is correct ☐ Yes ☐ No

If the owner or agent information shown above is wrong or missing, click [here](#) to correct. Otherwise, please use the continue button to begin completing the online Report of Licensee.

BackContinue

Save Without Submitting

3.1a Review Ownership and Agent Information

If the ownership or agent information is not correct, you have an opportunity to change it before continuing.

»Information is Correct

If your ownership and agent information is correct, click the **Yes** buttons at the bottom of the screen.

The primary owner information shown above is correct ☒ Yes ☐ No
The agent information shown above is correct ☒ Yes ☐ No

If the owner or agent information shown above is wrong or missing, click [here](#) to correct. Otherwise, please use the continue button to begin completing the online Report of Licensee.

You must click the yes or no buttons before you can continue to the next screen.

»Information is Not Correct

If the primary owner, agent, address, or phone number is not correct, scroll to the bottom of the screen and click the hyperlink to change the information. The hyperlink will open a change of address form. See **Chapter 1.6 Change Ownership, Agent, or Address Information** for instructions on filling out this form.

The primary owner information shown above is correct ☒ Yes ☐ No
The agent information shown above is correct ☒ Yes ☐ No

If the owner or agent information shown above is wrong or missing, click [here](#) to correct. Otherwise, please use the continue button to begin completing the online Report of Licensee.

Click this hyperlink to change ownership and agent information.

3.1b Review License Information

Basic license information is displayed beneath the primary owner information.

»Information is Correct

If the license information matches your records, click **Continue**.

»Information is Not Correct

If any of the basic license information does not match your records, click the **Save Without Submitting** button and contact the Division of Water Rights. We will review our records and resolve any errors.

3.2 COMPLIANCE WITH LICENSE TERMS AND CONDITIONS

This screen is **part 1 of 7** of the Report of Licensee. From this screen you will

- Indicate whether you intend to request revocation
- View your license
- Verify compliance
- Inform the State Water Board of changes to your diversion

CA.GOV CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY STATE WATER RESOURCES CONTROL BOARD

eWRIMS Report Management System

REPORT OF LICENSEE FOR 2009

Application Number: A021295 License Number: 008995 Primary Owner: U S PLUMAS NATL FOREST

Please answer all the questions. Scroll down to the bottom and select the continue button to move to the next page.

Part 1 of 7: COMPLIANCE WITH LICENSE TERMS AND CONDITIONS

This report is important since it provides a record of your actual water use necessary to establish your water compliance with the terms and conditions of your water right license.

The project has been abandoned and I request revocation of my water right license.

☐ Yes ☐ No

If yes, please fill out the [revocation request form](#) and mail it to the address shown on the form.

1. I have currently reviewed my [water right license](#).

☐ Yes ☐ No

2. I am complying with all terms and conditions.

☐ Yes ☐ No, please identify:

3. Are there any changes?

If YES, indicate the changes, otherwise this field may be left blank.

☐ I have changed the intake location. Please explain the changes:

☐ I have changed the type(s) of use. Please explain the changes:

☐ I have changed the place of use. Please explain the changes:

Note:

A Change Petition and associated fees are likely required for any significant changes to the licensed project. A Change Petition can be requested [here](#).

3.2a Indicate whether you intend to request revocation

3.2b View your license

3.2c Verify compliance

3.2d Inform the State Water Board of changes to your diversion

3.2a Indicate whether you intend to request revocation

Click the **Yes** or **No** button in answer to the statement “The project has been abandoned and I request revocation of my water right license.” If you currently divert

water, your project is active, and you should click the **No** button. Clicking the **Yes** button indicates that your project has been abandoned and that you intend to complete a revocation request form.

The project has been abandoned and I request revocation of my water right license.

☐ Yes
☐ No

If yes, please fill out the [revocation request form](#) and mail it to the address shown on the form.

If you click the Yes button, follow this link to complete a revocation request form.

If you intend to request revocation you are still required by law to complete the Report of Licensee.

3.2b View your license

When you click on the **water right license** hyperlink, a scanned copy of your license will appear in a new window. Indicate whether you have viewed your license by clicking the **Yes** or **No** buttons.

1. I have currently reviewed my [water right license](#).

☐ Yes ☐ No

NOTE: *If your license does open in a new window when you click on the hyperlink, contact the Division of Water Rights.*

3.2c Verify compliance

Question #2 asks that you confirm your compliance with license terms and conditions.

» In Compliance

If you are complying with all license terms and conditions, click the **Yes** button. If you answer yes, you can skip question #3 and click the **Continue** button to proceed to part 2 of 7.

» Not In Compliance

If your diversion has changed such that you are no longer complying with all terms and conditions of your license, click the **No** button and identify the term number(s) in the rectangular box. Proceed to the next question.

2. I am complying with all terms and conditions.

☐ Yes
☐ No, please identify:

If you click "No" enter term numbers separated by commas.

3.2d Inform the State Water Board of changes to your diversion

If you have changed the intake location, type of use, or place of use, click the appropriate check box and explain the changes in the rectangular boxes.

3. Are there any changes?

If YES, indicate the change(s) to your diversion:

☐ I have changed the intake location. Please explain the changes:

☐ I have changed the type(s) of use. Please explain the changes:

☐ I have changed the place of use. Please explain the changes:

Note:

A Change Petition and associated fees are likely required for any significant changes to the licensed project. A Change Petition can be requested [here](#).

Callouts:

- Click the check box(es) that apply to your diversion change.
- Explain change(s) in the rectangular box(es).
- Click this hyperlink to complete a Change Petition.

» Change Petition

If you have changed your diversion significantly from the licensed terms and conditions, a Change Petition and associated fees are likely required. Click the hyperlink and a list of Water Right Petition forms will appear. Select the petition relevant to your change and submit the completed form.

3.3 CURRENT USES OF WATER

This screen is **part 2 of 7** of the Report of Licensee. From this screen you will:

- Click the check box(es) that correspond to your beneficial use type(s)
- Provide specific information for each use type checked

Part 2 of 7: CURRENT USE(S) OF WATER

4. Check the appropriate boxes below and explain how the water was used:

<input type="checkbox"/> Water	
<input type="checkbox"/> Irrigation	
<input type="checkbox"/> Frost	
<input type="checkbox"/> Heat Protection (Specify number of acres)	
<input type="checkbox"/> Industrial (Specify)	
<input type="checkbox"/> Stockwatering (Specify number and type of animals)	
<input type="checkbox"/> Municipal (Specify population served)	
<input type="checkbox"/> Domestic (Specify number of persons, lawn/garden area, etc.)	
<input type="checkbox"/> Power Generation (Specify installed capacity in kW, MW, or hp)	
<input type="checkbox"/> Recreational (Specify boating, fishing, water contact sport, etc.)	
<input type="checkbox"/> Mining (Specify type)	
<input type="checkbox"/> Milling (Specify type)	
<input type="checkbox"/> Fire Protection (Specify name(s) of reservoir(s))	
<input type="checkbox"/> Dust Control (Where)	
<input type="checkbox"/> Fish Culture (Specify)	
<input type="checkbox"/> Incidental Power (Specify installed capacity in kW, MW, or hp)	
<input type="checkbox"/> Snow Making (Specify number of acres)	
<input type="checkbox"/> Fish and Wildlife Protection and/or Enhancement (Specify)	
<input type="checkbox"/> Other (Specify type)	

Click the check box(es) that correspond to your beneficial use type(s).

Provide specific info for each use type checked.

Back Continue

Save Without Submitting

The information required in each rectangular box is specified in parenthesis next to each use type. Some use types require that you enter a number. The program will indicate if you have entered information in an incorrect format. If the information is a list of words, (for example: types of recreation) type the words into the box, separated by commas. Below are definitions for each beneficial use type.

3.3a Water was not used

If you have not used water for any purpose, click this check box.

3.3b Irrigation

Irrigation means the use of water for agricultural crops, commercial nurseries, or for maintenance of large areas (greater than one-half acre per establishment) of lawns, shrubbery, or gardens.

If you used part or all of your diversion for irrigation purposes, click the check box next to **Irrigation**. Enter the number of acres irrigated in the rectangular box, and click on the crop type from the drop down menu:

3.3c Frost or Heat Protection (Specify number of acres)

Frost or heat protection means any application of water for the prevention of frost or heat damage to crops.

3.3d Industrial (Specify)

Industrial includes the many uses, which serve the needs of commerce, trade, or industry not covered by municipal use. Specify your industry in the rectangular box.

3.3e Stockwatering (Specify number and type of animals)

Stockwatering means the use of water for commercial livestock, including hosing out dairy barns. Water for domestic stock (not for commercial sale) is a domestic use.

If you are reporting stockwatering use for different species of animals, enter the information separated by commas. For example: "100 goats, 100 cattle."

3.3f Municipal (Specify population served)

Municipal means all uses common to the municipal water supply of a city, town, or other similar population group, whether or not the area is incorporated, plus incidental uses for any beneficial purpose.

3.3g Domestic (Specify number of persons, lawn/garden area, etc)

Domestic use includes the use of water in homes, resorts, motels, organization camps, camp grounds, etc., including the incidental watering of domestic stock for family use and the irrigation of up to one-half acre of lawn or gardens at any single establishment.

Enter the information separated by commas. For example: "6 people, half acre vegetable garden, 4 horses."

3.3h Power Generation (Specify installed capacity in kW, MW, or hp)

Power generation includes the generation of hydroelectric and hydromechanical power. Power generation use does not apply unless water is used to drive a device such as a turbine.

3.3i Recreational (Specify boating, fishing, water contact sport, etc.)

Recreational means the use of water for boating, swimming, or fishing. This use includes water collected to storage and either kept in the reservoir or released downstream for these purposes. Reservoirs containing water to be used solely for recreational purposes at the reservoir should not be unreasonably large.

Water used at a campground or resort for human consumption, cooking, or sanitary purposes is a domestic use. Watering of golf courses and other large grass areas is irrigation use.

3.3j Mining (Specify type)

Mining includes the use of water in mining processes, such as hydrolicing, drilling, and on concentrator tables.

3.3k Milling (Specify type)

Milling means any mechanical process in which material is crushed and mixed with water into slurry.

3.3l Fire Protection (Specify name(s) of reservoir(s))

Fire protection means the use of water for fire fighting.

3.3m Dust Control (Where)

Dust control means the spreading of water to alleviate dust particles in the air. Specify area where water is spread for this purpose (such as a road or construction site).

3.3n Fish Culture [Aquaculture] (Specify)

Fish culture is also known as “Aquaculture” and it means the use of water for raising fish or other organisms for commercial purposes, or large scale private use in which the fish or organisms will not be released in the waters of the state.

3.3o Incidental Power (Specify installed capacity in kW, MW, or hp)

Incidental power occurs when water is diverted for some other primary use, but in transit is used to drive a device such as a turbine to generate hydroelectric and hydromechanical power.

3.3p Snow Making (Specify number of acres)

Snow making is the use of water for making snow. Specify the number of acres on which the snow is distributed.

3.3q Fish and Wildlife Protection and/or Enhancement (Specify)

Fish and wildlife preservation and/or enhancement is the use of water, generally collected to storage and retained in the reservoir or later released downstream, to protect or support habitat or other benefits for fish and wildlife. The use of water for raising fish or other organisms for scientific purposes or for planting in a stream system is included under this use.

3.3r Other (Specify type)

Other uses of water are those not included in the use types listed above. Briefly describe these uses.

After you have checked your current uses and provided all the required information, click **Continue** to proceed to part 4 of 8.

3.4 AMOUNT OF WATER DIVERTED AND USED

This screen is **part 3 of 7** of the Report of Licensee. From this screen you will:

- Specify the unit of measurement
- Indicate whether the amount used is the same as the amount diverted
- Enter the monthly diversion and use amounts in the boxes

Part 3 of 7: AMOUNT OF WATER DIVERTED AND USED

5. Please report only the amounts diverted and used **under this license**.

If your water project is covered by two or more water rights, you should only report your diversion and use of water for the project covered by this water right. The total amount diverted and used under multiple water rights should not be combined and reported.

5a. Choose the unit:

☐ Gallons ☐ Million Gallons (MG) ☐ Acre-feet (AF)

5b. ☐ Check this box if the amount of water used is the same as the amount diverted. Normally, the amount of water used is less than the amount diverted because of conveyance losses, return flows, difference in water collected vs. water withdrawn.

Do not check this box if your use of water is not the same as the amount diverted. As stated below, you must enter "0" in the Amount Used if you did not use water.

5c. Please enter numerals only. If no water was diverted or used, you must enter 0.

	Amount directly diverted or collected to storage	Amount used
January	<input type="text"/>	<input type="text"/>
February	<input type="text"/>	<input type="text"/>
March	<input type="text"/>	<input type="text"/>
April	<input type="text"/>	<input type="text"/>
May	<input type="text"/>	<input type="text"/>
June	<input type="text"/>	<input type="text"/>
July	<input type="text"/>	<input type="text"/>
August	<input type="text"/>	<input type="text"/>
September	<input type="text"/>	<input type="text"/>
October	<input type="text"/>	<input type="text"/>
November	<input type="text"/>	<input type="text"/>
December	<input type="text"/>	<input type="text"/>
Total	<input type="text"/>	<input type="text"/>

Back Continue

Save Without Submitting

3.4a Specify the unit of measurement

3.4b Indicate if the amount used is the same as the amount diverted

3.4c Enter the monthly diversion and use amounts in the boxes

3.4a Specify the unit of measurement

Click the one of the buttons to indicate if your diversion was measured in gallons, million gallons (MG) or acre-feet (AF).

3.4b Indicate if amount used is the same as amount diverted

Check the box if the amount of water used is the same as the amount diverted. Normally, the amount of water used is less than the amount diverted because of conveyance losses in channels, return flows to a stream, and the difference in water collected into a reservoir vs. water withdrawn from a reservoir.

NOTE: *Do not check this box if your use of water is non-consumptive. Non-consumptive water uses include power, recreation, and any use that does not diminish the amount of water as a result of the use.*

3.4c Enter the monthly diversion and use amounts in the boxes

If no water was diverted or used in any given month, type the numeral "0" into the box. The system will add your total diversion and use amounts and display the total at the bottom of each column.

Click **Continue** to proceed to part 4 of 7.

3.5 WATER RIGHTS WITH STORAGE

This screen is **part 4 of 7** of the Report of Licensee. If your license does not authorize diversion for storage, click **Continue** to proceed to part 5 of 7.

From this screen you will:

- Identify the name of each reservoir
- Answer questions about the level of water in each reservoir

The screenshot shows a web form titled "3.5 WATER RIGHTS WITH STORAGE". At the top, it says "AGE:" and "Under a single permit. Refer to your permit for". Below this is a section "9. Complete water rights with storage only:". The form is divided into two main sections: "3.5a Enter the name(s) of your reservoir(s)" and "3.5b Answer questions about the level of water in each reservoir".

3.5a Enter the name(s) of your reservoir(s)

Please enter your reservoir name(s) below.

Did your reservoir spill this year?	If No, how many feet below the spillway vertically was the water level at maximum storage?	Have you completely emptied the reservoir?	If No, how many feet below the spillway vertically was the water level at minimum storage?	Describe the method used to measure water level.
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

At the bottom of the form are three buttons: "Back", "Continue", and "Save Without Submitting".

3.5b Answer questions about the level of water in each reservoir

If your license does not authorize diversion for storage, skip the questions on this page and click Continue.

3.5a Enter the name(s) of your reservoirs

Enter the name of each reservoir listed on your license.

3.5b Answer questions about the level of water in each reservoir

Answer the questions by typing in the text boxes or selecting from the drop down menus. When you have answered all questions, click **Continue** to proceed to part 5 of 7.

3.6 CREDITS

This screen is **part 5 of 7** of the Report of Licensee. From this screen you will report your:

- Water conservation efforts
- Use of recycled, desalinated, or water polluted by waste to a degree which unreasonably affects the water for other beneficial uses
- Conjunctive use of groundwater and surface water

Part 5 of 7: CREDITS

PLEASE ANSWER ONLY THOSE QUESTIONS BELOW WHICH ARE APPLICABLE TO YOUR WATER RIGHT PROJECT.

Future amendments to this claim will not be accepted.

An appropriative water right can be reduced or revoked through five continuous years of nonuse. However, the California Water Code specifies that under certain conditions no reduction or loss of the appropriative water right shall occur due to: (a) water conservation efforts; (b) use of recycled, desalinated, or polluted water; and/or (c) conjunctive use of groundwater and surface water. You must report the extent and amount of water claimed for credit below.

Failure to report the amounts will deprive you of the benefits allowed under the Water Code sections.

CONSERVATION OF WATER (Water Code section 1011)
(Future amendments to this claim will not be accepted)

7. During the period covered by this Report, were you implementing any water conservation efforts?

☐ Yes ☐ No

If YES, please describe:

8. If YES and you want to claim credit for the amount of water conserved towards the water use authorized under your license as allowed under Water Code section 1011, please show the amount of water conserved below.

 (specify the amount in acre-feet or million gallons)

9. During the period covered by this Report, did you use reclaimed water from a wastewater treatment facility, water from a desalination facility, or water polluted by waste to a degree which unreasonably affects the water for other beneficial uses?

☐ Yes ☐ No

10. If YES and you want to claim credit for the substitution of this reclaimed, desalinated, or polluted water in lieu of available surface water authorized under your license as allowed by Water Code section 1010, please show the amount of reclaimed, desalinated, or polluted water used below.

 (specify the amount in acre-feet or million gallons)

CONJUNCTIVE USE OF GROUNDWATER AND SURFACE WATER (Water Code section 1011.5)
(Future amendments to this claim will not be accepted)

11. During the period covered by this Report, were you using groundwater in lieu of available surface water authorized under your license?

☐ Yes ☐ No

12. If YES and you want to claim credit for the groundwater used in lieu of available surface water authorized under your license as allowed under Water Code section 1011.5, please show the amount of groundwater used below.

 (specify the amount in acre-feet or million gallons)

Back Continue

Save Without Submitting

Some water rights can be lost by non-use. By completing this section, you may meet the requirements to preserve your water right from loss by non-use if the non-use is the

result of conservation efforts or the use of allowable sources of water as provided by Water Code sections 1010 - 1011.5.

If you have not implemented any of these practices, you may click **Continue** to proceed to part 7 of 8.

3.7 REMARKS

This screen is **part 6 of 7** of the Report of Licensee. If you have any remarks or additional information regarding your license or diversion for the report year, enter it into the text box and click **Continue**.

If you have no remarks or additional information for the State Water Board, click **Continue** to proceed.

Part 6 of 7: REMARKS

Please add additional remarks.

(Note: Input is limited to 4000 characters.)

Back Continue

Save Without Submitting

3.8 CONTACT INFORMATION

This screen is **part 7 of 7** of the Report of Licensee. From this screen, you will:

- Enter your first and last name.
- Enter your phone number and email (optional)
- Enter your relation to the water right (optional)
- Agree to the following statement: "I declare under penalty of perjury that the information in this report is true to the best of my knowledge and belief."

CA.GOV CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY
STATE WATER RESOURCES CONTROL BOARD

eWRIMS
Report Management System

REPORT OF LICENSEE FOR 2008

Application Number: A021295 License Number: 008995 Primary Owner: U S PLUMAS NATL FOREST

Part 7 of 7: Please provide the contact information of the person completing this report.

Fields marked with * are required.

First Name*

Last Name*

Phone Number

Email

Relation to the water right

I declare under penalty of perjury that the information in this report is true to the best of my knowledge and belief.

☐ I read the above and agree.*

You will be able to print a copy of a report you have submitted or saved without submitting from the next screen.

Once you submit the report, you cannot make changes to the report.

1) Enter your first and last name

2) Enter your phone number and email (optional)

3) Enter your relation to the water right (optional)

4) Agree to the preceding statement

Back Submit

Save Without Submitting

NOTE: Once you click **Submit** from this page, your report will be submitted to the State Water Board and you will not be able to make any changes. If you are unsure about any of the information provided in the report, we recommend that you click **Save Without Submitting** and verify the information before submitting it to the State Water Board.

END CHAPTER 3 – PRINT YOUR SUBMITTED REPORT

After you click **Submit** from the contact information screen, the report management screen will reappear with an updated status for the report you just submitted. Click the hyperlink **printable version** to print your saved or submitted report.

Reports of Licensee		
Year	Status	Date Submitted
2009	Submitted [printable version]	01/27/2010
Submit a Report for a Year not Shown Above		
Progress Reports by Permittee		
Year	Status	Date Submitted
Submit a Report for a Year not Shown Above		

